

DRAFT

École McTavish Parent Association Monthly Council Meeting Minutes November 10, 2016

Council: President: Deena Warren Vice-President: Uylander Jack
 Treasurer: Solange Maher Secretary: Judy Ferre
 Breakfast Club Coordinator: Heather Dupont
 Volunteer Coordinator: Rachael Powelson

Attendees: Deena Warren Kristy Sturge Tiko Bielecki
 Desiree Dakin Lorna Spargo Upul Gamage
 Judy Ferré Rachel Powelson Uylander Jack
 James Hayward Suzanne Chmilar
 Karina Webb Scott Barr

1. **Convene:** 7:00 pm.

2. **Agenda:**

Motion #1	To approve minutes and agenda.	
	Moved by: Lorna Spargo	Seconded by: Karina Webb
	Vote: All in favour	Motion: Carried

3. **Breakfast Club**

a. A donation was given but it won't hold us over for the remainder of the year.

Motion #2	To charge \$1.00 for drinks.	
	Moved by: Heather Dupont via report read by Deena Warren	Seconded by: Kristy Sturge
	Vote: All in favour	Motion: Carried

b. Deena will contact Dan Rizzuto who has information concerning grants

4. **Volunteer Coordinator**

a. We have our next casino dates May 16-17, 2017. We need to start recruiting volunteers now for all shifts via Signup Genius. *Volunteers must find their own replacement if unable to attend.

5. **Treasurer**

a. We need to find out what purchases are outstanding to determine the amount of casino funds we need to use before we lose it.

Motion #3	Use \$15.00 per coach to purchase a gift card to show appreciation.	
	Moved by: Kristy Sturge	Seconded by: Karina Webb
	Vote: All in favour	Motion: Carried

b. General fund: we need enough money in the account to cover Coach Gift Cards, travel expenses for the ASCA AGM, lunches for staff appreciation, and the breakfast club.

6. **President**

a. Staff Luncheon: Friday, December 2 11:30-12:30. Lorna Spargo will order Subway for 60 staff members.

b. The art class has asked us to purchase 30 desk easels. They are \$24.99 each.

Motion #4	To purchase 30 desk easels.	
	Moved by: Kristy Sturge	Seconded by: Uylander Jack
	Vote: All in favour	Motion: Carried

c. We have asked Scott Barr to ask the staff to submit their wish list items.

7. **Meeting dates:**

Thursday, January 12, 2017

Thursday, February 9, 2017

Thursday, March 16, 2017

Thursday, April 20, 2017

Thursday, May 11, 2017

Thursday, June 8, 2017 (AGM)

8. **Adjourn 7:27**